

Hazard Report

1. Print legibly or type.
2. Immediately record any potential hazard in section 1 of this form.
3. Give the form to your supervisor or manager or to a safety committee member.
4. The supervisor or manager completes section 2 of this form.

Date hazard was reported

Reported by

1. Potential Hazard

Describe the nature and location of the potential hazard (include photographs or diagrams, if needed)

Date hazard was observed

Signature of employee who observed hazard (optional)

2. Planned Action

Describe the action to be taken

Date action was completed

Supervisor's signature